

**REGULAR MEETING  
OF BOARD OF EDUCATION**

**MINUTES**

**February 9, 2011**

The meeting was called to order at 6:05 p.m. by President Tony Peña in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance	Debbie Stark, Director-Technology/Secondary Education	
Roll Call	Trustee Tony Peña Trustee Linda Garcia Trustee Alicia Anderson	Trustee Sonya Cuellar arrived 8:00p.m. Trustee Vivian Hansen arrived 7:42 p.m.
Administrators Present	David J. Verdugo, Superintendent Michael Conroy, Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Stella Toibin, Assistant Superintendent-Educational Services Ranita Browning, Director-Business Services Kim Cole, Director-Special Education Patti Cummings, Director- Facilities Randy Gray, Director-K-12 Curriculum Rosemary Green, Director-Personnel Troy Marshall, Director-Technology Jim Monico, Director-Student Services Manuel San Miguel, Director-Alternative Education Deborah Stark, Director-K-12 Curriculum Greg Buckner, Principal-Paramount High School Morrie Kosareff, Principal-Paramount High School-West Campus Lisa Nunley, Principal-Jackson Middle School Andrea Aguilar, Assistant Principal-Jackson Middle School	

Approve Agenda February 9, 2011 1.62	Trustee Anderson moved, Trustee Garcia seconded and the motion carried 3-0 to approve the February 9, 2011 Regular Meeting Agenda.
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Regular Meeting Minutes January 26, 2011 1.63	Trustee Garcia moved, Trustee Anderson seconded and the motion carried 3-0 to approve the minutes of the Regular Meeting held on January 26, 2011.
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**REPORTS**

Student Board Representatives	Ana Godoy and Angelica Lopez, Paramount High School, Maria Rivera, Paramount High School-West Campus, and Brenda and
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Brandon Ibarra, Buena Vista High school, reported on school academic, athletic and extra curricular activities.

#### Employee Representative Reports

TAP President Deb Meyers reported that she continues with visits to sites and had recently visited Collins, Roosevelt, Buena Vista, and Paramount High School. She also wished to recognize Jackson School for their display of Bulletin Boards. She also thanked Board member Anderson for inviting her to attend the District's PTA Board meeting. She added that in general people continue to be nervous about the State budget but feels that good decisions will come if we keep our students as our priority.

CSEA President Cheryl Browning was in attendance and wished to present the new CSEA Board for 2011. JoAnn Garner, Vice-President, Ana Martinez, Treasurer, Sandra Patino-Secretary, Roxana Bonilla-Chapter Relations Officer. A current issue of the CSEA Classified Journal Newsletter was distributed to the Board and Executive Cabinet.

#### Board Members' Reports

Trustee Anderson reported that she attended the District PTA Board meeting and thanked TAP President Deb Meyers for joining her. She also continued to visit sites and recently visited Alondra School and was able to visit classrooms and see the gymnasium construction at Alondra. She added that her goal is to visit every site by Spring break.

Trustee Garcia had no report.

Trustee Peña reported he attended a Yoga event that involved kids and their parents.

#### Superintendent's Report

##### Superintendent Verdugo highlighted a variety of items:

- Dr. Verdugo attended the Annual ACSA Superintendent's Symposium.
- He visited Gaines and Keppel School.
- Superintendent Verdugo attended the monthly Ad Hoc meeting with Board members Vivian Hansen and Alicia Anderson along with City of Paramount Officials.
- He also attended the hand-held computer device training with our Special Education teachers.

##### Bulletin Boards – Jackson School

Principal Lisa Nunley and students Graciela Frias and Asia Abram presented an overview of the Boardroom bulletin boards representing Jackson School student work. The bulletin boards reflect the theme of "Jackson Knight's Life" enhancing the educational message sent to visitors and District office employees.

##### City of Paramount – PHS Sculpture Photo Donation

Mr. John Moreno, Assistant City Manager for the City of Paramount presented the Board with a donation of a framed photo piece of the Sculpture that is displayed outside the PHS Delores Stephens Library. The Sculpture is titled "Poetry In Motion" and contains an inscription by

T.S. Eliot "What we call the beginning is often the end. And to make an end is to make a beginning. The end is where we start from. "

#### Community Service Graduation Requirement Update

The purpose of the presentation is to provide the Board with an update on the progress of the Community Service Graduation Requirement.

Mr. Manuel San Miguel, Director-Alternative Education reported that one of the first things the Task Force completed was a decision analysis. The Task Force also reviewed and analyzed neighboring district programs, established PUSD guidelines and drafted a PUSD document.

Mr. San Miguel further explained how community service meets the District's vision of community engagement. Students experience connections between academics and real life situations, all stakeholders are provided an opportunity to be involved with students, all stakeholders begin to develop and share a common vision of high expectations for all students, networking among businesses, community, and students is provided and relationships are established between businesses, community and, students.

The community service graduation requirement guidelines include:

- Students are required to complete 30 hours of community service beginning with the class of 2015
- Students are strongly encouraged to complete all required hours by their junior year
- Students who wish to earn a community service graduation CORD must complete at least 100 hours of community service
- New students who enroll from out of the district will be required to meet only hours suggested for the grades they need to complete
- All students can become involved in their community through community projects and volunteer opportunities
- Service must be an activity that benefits other people or the environment directly
- Students cannot be paid or receive school credit for the service they provide
- The individuals or organization students are working for cannot profit monetarily from the service
- Service must be before, during lunch, or after school hours to qualify for credit

The fiscal impact would be for the cost of releasing two teachers for two periods each day. This would include one teacher at PHS-Senior and one teacher at PHS-West with a stipend position at Buena Vista High School.

The Community Service Graduation Requirement project plan next steps are to seek Board approval on February 23, 2011. It will also revise the Board policy to reflect the Community Service plan, it will create a communication plan for parents, students and staff, review

school documentation for revision, and ensure communication to all stakeholders. The Implementation of the new Community Service graduation requirement will take place September 2011 and it will gather data, evaluate program progress and report to the Board of Education in June 2012.

**BOARD MEETING  
CALENDAR**

There were no changes in the Board meeting calendar.

**HEARING SECTION**

There were no speakers for the Hearing Section.

**CONSENT ITEMS**

0.65

Trustee Anderson moved, Trustee Garcia seconded and the motion carried 3-0 to approve the Consent Items.

**Human Resources**

Personnel Report  
10-11  
2.65

Accept Personnel Report 10-11, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2010-11 State Budget Act and related legislation.

**Educational Services**

Consultant and Contract  
Services  
3.65

Approve the consultant and contract service requests authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Overnight and/or Out-of-  
County Study Trips  
3.65

Approve the Overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

**Business Services**

Purchase Order Report  
10-11  
4.65

Approve Purchase Order Report 10-11 as submitted, authorizing the purchase of supplies, equipment, and services for the District.

Donations  
4.65

Accept donations as presented on behalf of the District of any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

**ACTION ITEMS**

**Human Resources**

Establishment of, and  
Employment Authorization for,  
Senior Accounting Assistant  
for Special Education  
2.66

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 3-0 to approve the establishment of, and employment authorization for, one 8-hour per day, 12-month Senior Accounting Assistant for Special Education.

## **Educational Services**

Memorandum of Understanding with Los Angeles County Department of Mental Health for the Provision of Services to Special Education Students  
3.67

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 3-0 to ratify the Memorandum of Understanding with Los Angeles County Department of Mental Health for the provision of services to special education students.

Nonpublic School Placements for Special Education Students  
3.68

Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 3-0 approve the placements for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2010-11 school year.

2011-12 Single School Plans for Student Achievement for K-12 Schools  
3.69

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 3-0 to approve the Single School Plans for Student Achievement which have been updated to authorize expenditure of the 2011-12 budget for all K-12 schools.

New Board Policy 5020 – Parent Rights and Responsibilities  
3.70

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 3-0 to accept for second reading and adopt the proposed new Board Policy 5020 – Parent Rights and Responsibilities, which reflects current State requirements.

Revised Board Policy 5123 – Promotion/Acceleration/Retention  
3.71

Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 3-0 to accept for second reading and adopt the proposed revised Board Policy 5123 – Promotion/Acceleration/Retention which reflects current State requirements.

Revised Board Policy 5134– California School Age Families Education  
3.72

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 3-0 to accept for second reading and adopt the proposed revised Board Policy 5111.1 – California School Age Families Education which reflects changes in Federal and State requirements..

New Board Policy 5148 – Child Care and Development  
3.73

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 3-0 to accept for second reading and adopt the proposed new Board Policy 5148 – Child Care and Development in order to comply with State and Federal laws.

Paramount Adult School's Participation in and Evidence Based Reading Instruction Institute Sponsored by the California Adult Literacy Professional Development Project  
3.74

Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 3-0 to approve the participation of Paramount Adult School in an Evidence Based Reading Instruction Institute sponsored by the California Adult Literacy Professional Development Project.

## **Business Services**

Issuance of Purchase Orders

Trustee Anderson moved, Trustee Garcia seconded and the motion

to Vendors for E-Rate 2011-12 Eligible Projects  
4.75

carried 3-0 to authorize staff to create and hold the 2011-12 E-Rate Purchase Orders pending E-Rate funding approval.

### **CONFERENCE ITEMS**

Revised Board Policy 5125.1 – Release of Directory Information

The Board accepted for first reading proposed new Board Policy 5125.1 – Release of Directory Information, which was revised in order to comply with State and Federal requirements.

### **INFORMATION ITEMS**

#### **Educational Services**

New Administrative Regulation 4112.25 – Special Education

Submitted for the Board's information is a new Administrative Regulation 4112.25 – Special Education Staff which was developed to align with recent changes in Education Code.

Revised Administrative Regulation 5125 – Student Records

Submitted for the Board's information is revised Administrative Regulation 5125 – Student Records, which was revised to reflect change in Education Code.

High School Graduation

Submitted for the Board's information is an update on graduation rate data and Adequate Yearly Progress for Paramount High School and Buena Vista High School.

Continued Participation in California Medi-Cal Reimbursement Application and Medical Administrative Activities Application Programs

Submitted for the Board's information is an update on the continued participation in the California Medi-Cal Reimbursement Application and Medi-Cal Administrative Activities Application programs.

### **ANNOUNCEMENTS**

President Peña reported that the next Regular Meeting would be February 23, 2011, at 6:00 p.m. – Boardroom of the District Office.

### **CLOSED SESSION**

The Board adjourned to Closed Session at 6:54 p.m. to discuss conference with labor negotiator, student discipline and governance team items.

### **OPEN SESSION**

The Board reconvened to Regular Session at 10:22 p.m. President Peña reported that the Board had discussed conference with labor negotiator, student discipline, and governance team items.

The following action was taken in Closed Session:

#### **Educational Services**

Student Discipline Student E-4  
3.76

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 3-0 to expel Student E-4 for the remainder of the second semester of the 2010-11 school year and first semester of the 2011-12 school year.

Student Discipline  
Student A-2  
3.78

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 3-0 to readmit student A-2 and return to Paramount High School.

**ADJOURNMENT**

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on February 9, 2011, at 10:24 p.m.

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David Verdugo, Secretary  
To the Board of Education

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President

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Vice President/Clerk